

BEECHVIEW ACADEMY

ADMISSIONS POLICY

2027-28

Statutory	**Yes - Website**
Review Date	**Annual**
Reviewed By	**Headteacher/Governors**

THE MARLOW EDUCATION TRUST

BEECHVIEW ACADEMY

ADMISSIONS POLICY FOR SEPTEMBER ENTRY

The Governing Body of the Academy is the Admissions Authority. Buckinghamshire County Council, the local authority (LA) administers the admissions process on our behalf.

Places will be allocated by the Governing Body on the basis of applications received through the Buckinghamshire Co-ordinated Scheme for Primary Admission. This allows parents/carers to apply for entry to any Buckinghamshire primary school/academy by means of the Buckinghamshire Primary School Admission Application Form available in the Guide for Parents on Admissions and on-line via the LA's website. This also gives details of how applications received after the deadline and how waiting lists will be handled. The closing date for return of applications is set by the LA, and must be returned to the LA for initial consideration as detailed in the LA scheme.

Admission arrangements to the Reception Year in September 2027

At Beechview Academy pupils are normally admitted at the beginning of the school year (1 September – 31 August) in which they reach their fifth birthday, without reference to ability or aptitude. Parents whose child was born between 1 September 2022 and 31 August 2023 may apply for them to be admitted to the Reception Year in September 2027. Parents of a child born between 1 September 2022 and 31 March 2023 may defer entry until their child reaches compulsory school age (the term beginning in January or April after his or her fifth birthday). The school will hold the deferred place for the child (provided it is taken up during the school year 2027/28), although children may benefit from starting at the beginning of the school year, rather than part way through it.

Admission Rules

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school/academy a child with a statement of educational needs that names the school/academy. These children will therefore be admitted prior to applying the admission rules.

Details of the dates for timely applications and how late applications are handled are given in the primary scheme.

Oversubscription Criteria for Beechview Academy

Once children with Statements of Special Educational Need/Educational Health Care Plans have been admitted to the school/academy, then places are allocated in accordance with the following oversubscription criteria:

1. A 'looked after child'. Or a child who has been looked after and became the subject of an adoption, residence or special guardianship order. Or a child who appears to have been in state care outside of England and ceased to be in state care as a result of being adopted. (See Note 1)

2. Children living within the catchment area of the school/academy (See Note 2)

3. For the main point of entry: Siblings (See Note 3) of children who are attending the school/academy or a 'linked primary' school/academy at the time allocations are made, and are expected to be on the academy roll or linked school roll at the time of the proposed

admission, or who have already been offered a place to start in the current academic year at the academy or a 'linked primary school'.

For immediate in year admission after the normal point of entry: Siblings of children who are in Reception to Year 6 at the time of admission to the Academy.

4. Children who have exceptional medical or social needs, which can only be met at that academy/school, supported by written evidence from an appropriate professional person.

5. Children attending a primary/infant school linked to the school/academy named in the list of 'linked primary' schools at the time allocations are made.

6. Once the above rules have been applied then any further places will be offered in distance order; using the distance between the family's Normal Home Address (See Note 4) and the school/academy nearest open entrance gate offering the closest first. We use a straight line distance. (See Note 5).

7. Where a school/academy can take some, but not all, of the children who qualify under one of these rules, we will give priority to children by taking account of the next rule (or rules) in the numbered list to decide who has priority for places.

8. If it is still not possible to decide between two applicants who are equidistant then an independently scrutinised random allocation will be made to allocate the final place.

(See also Note 6 below regarding twins and multiple births)

Explanation of terms used in the admission rules:

Note 1 : Definition of Child in Care
A looked after child is a child who is a) in the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989). This covers accommodated children and those who are in care under a Care Order/interim Order. This can include: living with family or friends, in foster care, a children's home, residential school, special school or in supported lodgings.

Other definitions:

Adoption Order: all children adopted after being in care irrespective of the timing will qualify under the clause.

Residence Order: is an order setting the arrangements to be made as to the person with whom the child is to live under section 8 of the children's Act 1989.
Special Guardianship Order: an order appointing one or more individuals to be a child's special guardian (or special guardians) under Section 14A of the Children Act 1989.

Note 2: Primary School/Academy Catchment Areas
The primary school or academy catchments can be viewed at: https://www.buckinghamshire.gov.uk/schools-and-learning/schools-index/school-admissions/

Note 3: Definition of sibling
A sibling is a brother or sister. For admission purposes we mean one of two or more individuals who have one or more parents in common, or any other child (including a

fostered or adopted child) who lives at the same address and for whom the parent also has parental responsibility.
We will only consider a pupil in a primary school/academy as a 'sibling' if he or she is attending, in the specified year groups, the school/academy or a linked primary school/academy at the time the allocations are made or, for in-year admissions the time of admission, or has been formally offered a place at the school/academy in the operation of the Coordinated Primary Admissions Scheme. In all cases they are expected to still be at the school/academy at the time of proposed admission.

Note 4: Definition of normal home address
This is the child's home address. This must be where the parent or legal carer of the child lives together unless it is proved that the child is resident elsewhere with someone who has legal care and control of the child. The address should be a residential property that is owned, leased or rented by the child's parent(s) or person with legal care and control of the child.
To avoid doubt where a child lives with parents with shared responsibility, each for part of a week or month, the address where the child lives will be determined by:

1) confirmation of the registered address to which Child Benefit is currently being paid, or
2) If 1) above is not applicable then the parent with whom the child spends the greater proportion of the school week from Sunday evening to Thursday evening.

Note 5: Definition of home to school/academy distance
The **straight line distance definition:** is 'the distance from the address point of the pupil's house, as set out by Ordnance Survey, to the nearest open school/academy gate available for pupils to use'.
As part of the computer system we use for school/academy admissions there is a program that measures the 'straight-line' distance from the nearest open school gates to your home address.
The point we measure to at your home address is determined by the Ordnance Survey ADDRESS-POINT which is an Ordnance Survey data product that provides a National Grid coordinate and a unique reference for each postal address in Great Britain that is on the Royal Mail's Post Office Address File (PAF®).
The PAF contains postal address data and includes premises such as buildings or permanent mobile and park homes, plus other features such as temporary buildings and houseboats.

Note 6: Multiple births – twins, triplets etc.
In cases where there is one remaining place and the next child on the waiting list is one of a twin, triplet or other multiple birth group then both twins (or all the siblings in the case of multiple births) will be admitted.

Fair Access Protocol

We participate in Buckinghamshire's Fair Access Protocol. This helps ensure that all children, including those who are unplaced and vulnerable, or having difficulty in securing a school place in-year, get access to a school place as quickly as possible.

The DfE has extended the list of children who may be admitted via the FAP and guidance can be found under the DfE Schools Admission code, September 2021.

Challenging behaviour

We will not refuse to admit a child on behavioural grounds in the normal admissions round or at any point in the normal year of entry. We may refuse admission in certain cases where the

specific criteria listed in the School Admissions Code (paragraph 3.8) apply, i.e. where section 87 of the School Standards and Framework Act 1998 is engaged.

We may refuse admission for an in-year applicant for a year group that isn't the normal point of entry, only in such a case that we have good reason to believe that the child may display challenging behaviour that may adversely affect the provision we can offer. In this case, we will refer these pupils to the Fair Access Protocol. We will not refuse admission on these grounds to looked after children, previously looked after children and children with EHC plans listing the school.

Admission to other years at the school/academy

Once offers of places have been made, it depends on whether or not there are places available. Information on the availability of places and application forms can be obtained from the Admissions Officer at the school/academy or from the LA. If there is a vacancy, and there is no child on the relevant waiting list with a higher priority, a place will be offered.

Waiting Lists

The school/academy maintains a waiting list for those children who are not offered a place. The position on the waiting list is determined according to the over-subscription criteria above, and does not depend on the date on which an application is received. No account is taken of length of time on a waiting list. The school/academy periodically seeks confirmation that parents wish a child to be kept on the waiting list.

For further information, please contact the school office at the school/academy. Contact details are as follows:

Address: **Admissions**
Beechview Academy
Guinions Road
High Wycombe
Buckinghamshire
HP13 7NT

Telephone: **01494 527113**

Email: **office@beechview.org.uk**

Website: **www.beechview.org.uk**